

Cancellation & Refund Policy

1. General

This Cancellation & Refund Policy governs the cancellation of registration and refund of fees paid by applicants for recruitment registrations through the online registration portal.

By submitting the online application and making the applicable payment, the applicant acknowledges that they have read, understood, and agreed to the terms and conditions of this policy.

2. Registration Cancellation

- a. An applicant may cancel the registration only if such cancellation is permitted by the recruiting authority and is within the prescribed registration period of 3 days from the last date of application.
- b. Cancellation requests must be submitted through the official communication channel (E-mail Address:- cmcrecruitment@gmail.com) specified by the recruiting authority.
- c. Once the registration period closes, or the application has been processed for further stages of the recruitment process, cancellation requests shall not be entertained unless otherwise decided by the recruiting authority.

3. Refund of Registration Fee

- a. Registration/Application fees are **non-refundable and non-transferable**, except in the circumstances specifically approved by the recruiting authority.
- b. Refunds, if approved, shall be processed only by the recruiting authority or as per its written instructions.
- c. Any applicable payment gateway charges, bank transaction charges, taxes, or other processing fees may be deducted from the refundable amount, wherever applicable.
- d. No refund shall be provided for:
 - Incorrect or incomplete applications submitted by the applicant.
 - Multiple applications submitted by the same applicant, unless specifically approved by the recruiting authority.
 - Failure to appear for the interview or any stage of the recruitment process.
 - Rejection of the application due to ineligibility, incorrect information, or non-compliance with the recruitment notification.

4. Duplicate Payments

In the event of a genuine duplicate payment due to a technical or banking issue, the applicant should report the matter to the official helpdesk with supporting transaction details.

After verification, eligible refunds shall be processed in accordance with the recruiting authority's approval and the payment gateway/bank settlement procedures.

5. Technical Failures

If a payment is debited from the applicant's account but the registration is not successfully completed due to technical reasons, the applicant should immediately contact the official helpdesk.

Such cases shall be verified with the payment gateway and the concerned bank. Resolution, including refund or payment reconciliation, shall be subject to confirmation from the payment gateway and the recruiting authority.

6. Right to Modify

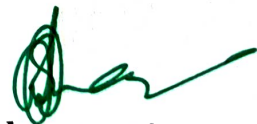
The recruiting authority reserves the right to amend, modify, suspend or withdraw this Cancellation & Refund Policy at any time without prior notice. Any such changes shall become effective immediately upon publication on the official portal.

7. Governing Authority

All matters relating to cancellation, refund, and interpretation of this policy shall be governed by the rules, regulations, and decisions of the concerned Government Department, University, or Recruiting Authority. The decision of the recruiting authority shall be final and binding on all applicants.

8. Contact

For any queries relating to registration, cancellation, or payment issues, applicants should contact only through the official email address (cmcrecruitment@gmail.com) of the recruiting authority through the contact details provided in the recruitment notification or on the registration portal.



**Member secretary,
Recruitment Committee,
CMCRI, Chitradurga.**